



ESCOLA SUPERIOR DE ENFERMAGEM DO PORTO

Official Notice

TEACHER RECRUITMENT COMPETITION FOR FIVE ADJUNCT PROFESSORS VACANCIES

Under the terms and conditions of articles 3, 5, 10-B, 15, 15-A, 17, and 29-B of the Statute of the Higher Polytechnic Education Teaching Staff Career (ECPDESP), approved by Decree-Law no. 185/81 of July 1, by the text in Decree-Law no. 207/2009, of August 31 (republishation), amended by Law n.º 7/2010, of May 13, in conjunction with the ESEP's Regulation for teachers recruitment competition, approved by Dispatch of 16 May, 2011, by the President of the Escola Superior de Enfermagem do Porto (ESEP), it is made publicly known that, under Dispatch no. 2021/80, of December 21, by the President of the ESEP, under the competencies foreseen in sub-paragraph d) of paragraph 1 of article 92 of the RJIES, approved by Law n.º 62/2007, of September 10, and sub-paragraph g) of paragraph 2 of article 31, of the ESEP Statutes, republished and approved by Order no. 20/2021, of June 30, published in Diário da República (official gazette) 2nd. series, no. 137, of July 16, the application is open for five vacancies as foreseen by the ESEP's 2021 teaching staff map .The application is valid for a period of thirty business days, starting from the publication of the present Official Notice in Diário da República.

- 1) Type of competition - Document application.
- 2) Category – Adjunct Professor
- 3) Disciplinary area – Nursing (subparagraph a), no. 2 of article 14 of the ESEP's Regulation for Teachers Recruitment Competition,.
- 4) Competition validity - The competition is only valid to filling the indicated vacancies and will be extinguished when completely fulfilled or, one year after the date of approval of the final classification by the President of the Escola Superior de Enfermagem do Porto. The approved list will not constitute an internal recruitment reserve.
- 5) Functional content – As described in paragraph 4 of article 3 of the ECPDESP.
- 6) Workplace – Escola Superior de Enfermagem do Porto (pole Cidade do Porto, pole Dona Ana Guedes, and pole São João) and all other facilities where the school develops its activity.
- 7) Remuneration positioning - shall be determined in accordance with the provisions of Decree-Law no. 408/89 of November 18, amended by Decree-Law no. 76/96 of June 18, and by Decree-Law no. 212/97 of August 16.

- 8) Admission requirements – Applications for the above-mentioned job competition must meet the following conditions:
 - a) Hold a PhD degree in nursing or a specialist nursing title, under the terms of article 17 of ECPDESP.
- 9) Mode of applicable contractual relationship – Employment contract in public functions for an undetermined period of time.
- 10) Applications – Formal applications should be written in the Portuguese language and addressed to the chairman of the jury. Submission of the following information is mandatory: full name, address, telephone number, e-mail address, identification of the job application competition and identification of the attached documents.
 - a) Applications must be submitted in paper form and be handed personally at the Resources Management Service - Human Resources (SGR-RH), or by conventional registered mail with acknowledgement to the postal address of Escola Superior de Enfermagem do Porto, Rua Dr. António Bernardino de Almeida, 4200-072 Porto;
 - b) The deadline for the submission of applications will comply to the mode of application presentation:
 - i) For personal delivery mode, until the last official day according to the closing hours of the SGR-RH (16:00h);
 - ii) For conventional mail, until the last official day, attested by stamping of postal office date.
- 11) Detailed application instructions:
 - a) Copy of citizen identification documents;
 - b) Criminal record certificate ensuring that the applicant is not inhibited from holding public office or that he/she is not impeded to perform duties for which he/she is applying;
 - c) Certificate of physical fitness and psychological profile required to perform the duties;
 - d) Updated bulletin with mandatory vaccinations;
 - e) Authenticated copy of doctoral degree diploma and/or certificate of the title of specialist nurse;
 - f) Six copies of the curriculum vitae with the respective authenticated documents.
- 12) The documents mentioned in subparagraphs b), c) and d), can be replaced by a statement under the applicants' oath, which ensures that he/she is not inhibited from performing public functions or impeded to perform the intended functions, has the physical fitness and psychological profile required to accomplish the duties inherent to the function and has complied with the laws of compulsory vaccination.

- 13) Whenever deemed necessary, the jury may ask candidates, by e-mail, the presentation of the original documents of the copies of the evidence attached to the original curriculum, as well as the delivery of additional documentation related to the curriculum.
- 14) Applicants who perform this function in Escola Superior de Enfermagem do Porto are exempted from submission of documents that are already archived in their individual process; however, this fact should be expressly stated in their applications.
- 15) Curriculum vitae - Copies of the curriculum vitae are presented on paper format, nevertheless, attachments and copies of the evidence documents may, in any case, be submitted in digital format;
 - a) The curriculum vitae should be written in the Portuguese language, but, applicants from foreign countries may present this document in English;
 - b) The evidence attached to the curriculum must be presented in the original language in which it was issued, with its obligatory translation into Portuguese, or English, when these are not the original languages.
- 16) Selection and ordering - The curricular evaluation of the candidates is materialized in a classification obtained from the application of a valuation system based on parameters, criteria and weightings, under article 7 of the ESEP's Regulation for Teachers Recruitment Competition, and will necessarily consider:
 - a) The qualification of the applicant, which will be evaluated based on the assessment of academic and training experience , namely:
 - i) The academic degrees obtained and the academic exams taken, as well as the exams for the Specialist Nursing Title, in accordance with Decree-Law 206/2009, of August 31;
 - ii) Postgraduate training carried out not conferring a degree;
 - iii) Critical appraisal of the candidate on the relevance of the qualification, and other training, for the performance of the function and its framework in the scientific-pedagogical area of Nursing;
 - b) The applicants' technical, scientific and professional performance, will be evaluated based on the assessment of relevant work and activities concerning the present competition area, namely, amongst those which have been selected by the applicant as being the most representative:
 - i) Scientific publications in indexed journals;
 - ii) The carrying out of science and technology dissemination;
 - iii) The participation in R&D projects;
 - iv) Participation in juries of academic degrees and other juries;

- v) Critical appraisal of the candidate on the relevance of the referred technical-scientific activities for the performance of the function and its framework in the scientific-pedagogical area of Nursing;
 - c) The applicants teaching ability will be appraised on the quality and of the extent of their previous teaching, namely:
 - i) The total of teaching hours taught in higher education institutions;
 - ii) The curricular units taught and the modalities of classes taught, in the different study cycles;
 - iii) The experience in producing educational materials and the implementation of techniques and practical methods to support innovative teaching;
 - iv) Guidance/co-supervision of academic work at post-graduate level;
 - v) Critical appraisal of the candidate on the relevance of the referred pedagogical activities for the performance of the function and its framework in the scientific-pedagogical area of Nursing, according to the ESEP's scientific project;
 - d) Other relevant activities for the ESEP's mission, which assessment is based on the appreciation of the applicants individual activities, namely:
 - i) The provision of services and consultancies;
 - ii) The performance of duties and functions in higher education institutions;
 - iii) Professional, social and other activities considered relevant for the School's mission;
 - iv) Elaboration of a scientific-pedagogical project adequate to the functions of the category for which the candidate is applying and to the ESEP's mission.
- 17) The jury is responsible for establishing the applicants final assessment system based on parameters, weighting and respective criteria.
- 18) Jury - the jury is composed of six elements:

President:

- António Luís Rodrigues Faria de Carvalho – President of Escola Superior de Enfermagem do Porto;

Members:

- Carlos Alberto da Cruz Sequeira, Coordinating Professor at ESEP;
- Cláudia Margarida Correia Balula Chaves, Coordinating Professor at Escola Superior de Saúde do Instituto Politécnico de Viseu;
- Mara do Carmo de Jesus Rocha, Coordinating Professor at Escola Superior de Saúde do Instituto Politécnico de Viana do Castelo;

- Isabel Margarida Marques Monteiro Dias Mendes, Coordinating Professor at Escola Superior de Enfermagem de Coimbra;
- Fernando Petronilho, Coordinating Professor at Escola Superior de Enfermagem da Universidade do Minho.

Alternate members:

- Manuela Josefa Teixeira, Coordinating Professor at Escola Superior de Enfermagem do Porto, substituting the internal member;
 - Maria de Lurdes Lopes de Freitas Lomba, Coordinating Professor at Escola Superior de Enfermagem de Coimbra, substituting the internal member.
- 19) Deputising of the Jury's' chairman - In the absence or impediments of the jury's' chairman, he will be replaced by a member designated by him;
 - 20) Admission of applications – After the deadline for submission of applications, the jury verifies the information submitted by applicants, namely, whether it meets the qualification requirements and if all documents that must accompany the application were presented;
 - 21) Audience of interested parties - Applicants who do not meet the eligibility criteria will be excluded from the competition, being previously notified of this intention by e-mail, for the purpose of holding the hearing of interested parties, under the scope of the Administrative Procedure Code.
 - 22) Public hearings - If deemed necessary to clarify aspects of the applicants curricula, the jury can confirm the completion of public hearings on equal circumstances for all applicants;
 - a) All public hearings that may take place shall be scheduled between the 10th and 20th business days after the date of the applications submission.
 - 23) After the admission applications phase, based on the final evaluation system, the jury will draw up and approve a report of the assessment of the curriculum of each one of the applicants and assigns it a rating expressed on a scale of 0 to 20;
 - a) The scale can be fractioned to the second decimal place.
 - 24) Applicants who obtain a final classification, without rounding, equal or higher than 12 points are deemed to be approved by absolute merit.
 - 25) Successful applicants approved with absolute merit are ordered by descending order of the classification obtained as a result of the application of the final valuation system;
 - a) For tie-breaking purposes, decimal scores will be considered and a tie still persists, other tiebreakers previously established by the jury will be applied.

- 26) The final ranking list will be published in Diário da República, 2nd series, and posted on an appropriate note board at the school and made available at the ESEP's website.
- 27) Consultation process - The process can be consulted by applicants who wish to do so, under previously scheduling, at the SGR-RH at the Escola Superior de Enfermagem do Porto headquarters, at Rua Dr. António Bernardino de Almeida, 4200-072 Porto, in business hours, from 10:00h to 16:00h.

Submitted to the SGR-RH to proceed with the due publications and present this Dispatch to the jury members.

Porto and ESEP, December 21, 2021

The President

A handwritten signature in blue ink, appearing to read 'António', with a stylized flourish at the end.

(António Luís Rodrigues Faria de Carvalho)